

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY, CALIFORNIA
AND RECORD OF ACTION**

56

JULY 29, 2003

FROM: GARY PENROD, Sheriff
Sheriff's Department

SUBJECT: FIRST AMENDMENT TO CONTRACT NO. 02-746 WITH THE CITY OF SAN BERNARDINO FOR ACCESS TO THE CALIFORNIA LAW ENFORCEMENT TELECOMMUNICATIONS SYSTEM (CLETS).

RECOMMENDATION: Approve First Amendment to Contract No. 02-746 with the City of San Bernardino for access to CLETS and maintenance of related equipment in the amount of \$11,526.72 to update contract for costs for the period of July 1, 2003 through June 30, 2004.

BACKGROUND INFORMATION: By State mandate, the Sheriff's Department oversees the local switching center that allows access by local law enforcement agencies to the California Law Enforcement Telecommunications System (CLETS), a state-wide criminal justice database. In turn the Department contracts with these agencies to spread the cost of the system among the agencies using the system.

On July 16, 2002, the Board of Supervisors approved Contract No. 02-746 to provide CLETS access to the City of San Bernardino. The contract is amended annually to revise the fee schedule to ensure proper cost recovery to the County. The rates for CLETS service are established based upon the actual cost charged to the Sheriff's Department by third parties, either County ISD or outside vendors, for this service. One component of the rates is a fee for each transaction. The number of transactions used as a basis for the current rate is based upon the actual number of transactions for the prior fiscal year. This contract amendment, in the amount of \$11,526.72, is for the period of July 1, 2003 through June 30, 2004. The 2003-04 cost of service represents an increase of \$1,784.64, due to an increase in the number of transactions processed by the City. This contract amendment was received from the City on July 17, 2003 and July 22nd is the first available Board date for approval after completion of the review process.

REVIEW BY OTHERS: This item has been reviewed and approved as to legal form by County Counsel (Kevin Norris, Deputy County Counsel) on April 25, 2003; and reviewed by the County Administrative Office (Mario Lara, Administrative Analyst) on July 18, 2003.

FINANCIAL IMPACT: Revenue generated by this contract, in the amount of \$11,526.72, fully offsets the cost of providing this service and is included in the Sheriff's Department Budget for 2003-04. No additional cost to the County.

SUPERVISORIAL DISTRICT(S): Fifth

PRESENTER: Wendy Britt, Administrative Analyst, 387-3637

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Record of Action of the Board of Supervisors

56